Bridge Unit 131 Board of Directors

Meeting Summary

February 27th, 2023, at Bridge Studio

**Participants:** Alan Hierseman, Aline Zimmer, Bar Kaelter, Beckie Stasi, Beth Malone, Hong Chen, Max McGinn, Paul Pressly, Rajeev Bansal, Richard Jones, Shawn Tate, Tom Cranshaw, Trisha Pitts, Vicki Muir

The meeting was called to order at 3:30 PM by Aline.

# Minutes of prior meeting:

* + Minutes of prior meeting with attendees were approved.
1. **Regional tournament**
	* Alan passed out page 1&2 of the Regional flyer.
	* Discussion on replacing Melody Euler with a different Director in Charge.
	* Richard & Alan will determine if the start times for games need to be changed.
	* A suggestion to eliminate the Saturday night game was discussed. It was determined that there were 7 tables at the previous Regional’s Saturday night game and that it was going to stay on the schedule.
	* A motion was made that the Regional Tournament Chairperson should be given 45 free plays to be distributed as he feels necessary. This motion passed.

A preliminary budget was handed out that showed 4 different scenarios depending on the number of tables. It will be finalized closer to the tournament date.

* + A contract with the Sheraton Hotel was presented. It’s a 1-year contract with an option to extend it for 2 years.
	+ Richard, Alan & Beckie met with officials from the Sheraton and highly recommend that we agree to the proposed contract.
	+ There will be a $15,000 deposit when the contract is finalized.
	+ There is not a minimum “room night” count.
	+ Motion – We approve the contract with the extension for 2 years. The motion passed unanimously, and Aline signed the contract.
	+ Richard and Alan proposed that a Regional Tournament specific landing page be created and linked to in the ACBL posting and the flyer. A sample was passed out. Hong agreed to create it.
1. **Nominating Committee Report**
	* Bar passed out a report with details of the persons not running, not eligible and the list of the final candidates to the board.
	* There are 7 positions open – five 2-year positions and two 1-year positions.
	* There are 7 candidates.
	* Hong is the only candidate for 1-year balance of the 1st Vice President term.
2. **Committee to update policies & procedures.**
	* Paul Pressly handed out the verbiage for section 1G covering the finance Committee.
	* Paul will update the Policies and Procedure with suggestions from Trisha, Tom and Beth. He will send the final to Beth who in turn will distribute it to all board members to review before the next board meeting.
	* Trisha handed out additional verbiage for the Policies and Procedures covering an accountable reimbursement plan. This will be included.
3. **Unit Finances**
	* Rajeev handed the financial reports for Dec 2022, year-end 2022 and Feb 2023 out at the meeting.
	* Motion to accept these the financial reports passed unanimously.
	* Rajeev also distributed a draft statement of projected expenses & revenues for 2023 exclusive of tournament activities. Numerous questions arose from board members. Tom, on behalf of the Finance Committee, suggested that questions await further review by the Finance Committee. He indicated that the Committee had requested a draft 2023 budget that would contain a statement of revenue & expenses for 2022 for comparison to the projected budget for 2023. The committee will review & recommend approval of a budget at the next board meeting. Appreciation for this approach was expressed on a go forward basis both for a budget & related financial report.
4. **New business:**
* Bar presented a flyer from Kathy Rolfe about “Jump Start Youth Bridge”.
* There was not enough information to discuss this. Bar will present it at the next board meeting.
* A motion was made to give Hong 2 free plays for all his efforts during the 2022 Regional. This passed unanimously. Alan will give them to Hong.
* The Declarer will go out ASAP with election information.

**Next meeting**: The Board determined that the next meeting of the Board will be held April 3rd at 3:30 pm or after that afternoon bridge game, at the Bridge Studio.

Respectfully Submitted,

Beth Malone, Unit 131 Secretary